

**2013 Sales and Use Tax Workshop:
Working With the Department of Revenue
Practical Advice for Local Governments with State-collected Sales Tax**

Thursday, October 24, 2013

Presented by:

Colorado Counties, Inc (CCI)
Colorado Municipal League (CML)
Colorado Department of Revenue

Hosted by:

CML
1144 Sherman Street
Denver, CO 80203

1:00 pm – 1:30

Introductions

Geoff Wilson, General Counsel, Colorado Municipal League
Gini Pingnot, Policy and Research Supervisor, Colorado Counties, Inc.
John Vecchiarelli, Senior Director, Tax Group, Department of Revenue

1:30 pm – 2:30 pm

Getting the Most From Department Information and Reports

The staff at the Department of Revenue have done some really exciting things in the area of jurisdiction-specific on-line tax and vendor information for use by local finance and tax professionals. Additionally, the Department makes available a variety of reports throughout the year. In this session, you will get a thorough introduction to these reports, how to find them and how to use them to enhance your local tax system.

Helen Kellogg, Sales Tax Specialist, Douglas County
Margie Peters, Sales Tax Investigator, Douglas County
Donna Stepan, Local Government Liaison, Colorado Department of Revenue

2:30 pm – 2:45 pm

BREAK

2:45 pm – 3:45 pm

Sales Tax Compliance and Audit Process

In this session, you will get a clear overview of how the Department of Revenue handles tax compliance issues, delinquent account and how the audit process works, from selection to completion. Hear how some communities' partner with the department to support their auditing functions and the mutual benefits associated with such efforts.

Nicola Sapp, El Paso County Budget Officer
Lynn Hood, Manager of Western Slope Compliance Office, Colorado
Department of Revenue
Eric Johnson, Managing Director of Field Audit Group, Colorado
Department of Revenue

3:45 pm – 4:45 pm

Use Tax: Implementation and Collection: Hot Topics

Unlike sales tax, statutory municipalities and counties are responsible for collecting their own use tax on motor vehicle sales and construction materials. While this may appear simple and straight forward, it is an evolving area of tax policy with implications to local government. This session will begin with an overview of use taxes, what is subject to the use tax, how it is collected at the local level and emerging hot topics.

Tracy Hines, Larimer County Sales and Use Tax Administrator
Sharon Carnefix, Director Jefferson County Motor Vehicle
Patty Bender, Training Coordinator for Jefferson County Motor Vehicle
_____, Colorado Department of Revenue