

MINUTES
CML Executive Board Meeting
June 20, 2024 - Loveland, Colorado

Board members present: President Jessica Sandgren, Councilwoman, Thornton; Vice President Wynetta Massey, City Attorney, Colorado Springs; Secretary/Treasurer Seth Hoffman, City Manager, Lone Tree; Immediate Past President Dale Hall, Mayor Pro Tem, Greeley; Michelle Eddy, Town Manager/Clerk, Blue River; Dave Frank, Mayor Pro Tem, Montrose; Liz Hensley, Mayor Pro Tem, Alamosa; Jim Keehne, City Administrator, Burlington; John Marriott, Councilmember, Arvada; James Marsh-Holschen, Councilmember, Broomfield; Rachel Medina, Mayor, Cortez; Candy Meehan, Mayor, Norwood; Joshua Rivero, Councilmember, Parker; Hollie Rogin, Mayor, Lyons; Carol Saade, Council Member, Breckenridge; Amanda Sawyer, Councilmember, Denver; Anna Stout, Council Member, Grand Junction; Laura Weinberg, Mayor, Golden; Robert Widner, City Attorney, Centennial.

Board members absent: Dave Kerber, Mayor Pro Tem, Greenwood Village; Dan Kramer, Town Attorney, Estes Park.

CML Staff members present: Kevin Bommer, Executive Director; Rachel Bender, Associate Counsel; Elizabeth Haskell, Legislative & Policy Advocate; Kharyl Jackson, Marketing and Communications Specialist; Taylor McGaughey, Law Clerk; Karen Rosen, Meetings and Events Planner; Jeremy Schupbach, Legislative & Policy Advocate; Bev Stables, Legislative & Policy Advocate; Robert Sheesley, General Counsel; Denise White, Engagement and Communications Manager; Rachel Woolworth, Municipal Research Analyst; Allison Wright, Finance and Administration Manager; Lara Larkin, Executive Assistant.

The meeting was called to order by President Sandgren at 3:56 p.m. Attendance was taken and a quorum was established.

Executive Director Kevin Bommer welcomed everyone and congratulated the newly elected board members. Shortly thereafter, CML staff members were excused temporarily, and the Board moved into Executive Session to select their officers. When the full meeting reconvened at 4:26 p.m., the new officers for 2024-2025 were announced: President Wynetta Massey, Vice President Seth Hoffman, and Secretary/Treasurer Laura Weinberg. Jessica Sandgren moved to the Immediate Past President position.

The CML Executive Board Members and staff members briefly introduced themselves.

Jessica Sandgren MOVED AND Amanda Sawyer SECONDED A MOTION TO APPROVE THE MINUTES FROM THE APRIL 26, 2024 MEETING. The motion passed unanimously.

Bommer reminded the Board of the upcoming Board Retreat July 11-13th in Colorado Springs and introduced the retreat facilitator, Gregg Piburn. Piburn provided a brief biography and description of how he creates an open-minded environment to increase effective communication at the highest levels. Board members were reminded to make their hotel reservations.

Bommer requested the board members to access and review the updated CML Executive Board Manual on the password protected CML Board SharePoint site prior to the upcoming board retreat.

Board members were asked to review and update their board member information sheets. Allison Wright, Finance and Administration Manager provided an update on CML Banking Resolutions and Authority to Update Signatures on the CML banking accounts and requested Board approval.

Candy Meehan MOVED AND Bob Widner SECONDED THE MOTION TO APPROVE THE CML BANKING RESOLUTIONS AND AUTHORITY AS PRESENTED. The motion passed unanimously.

Seth Hoffman, Secretary/Treasurer and Allison Wright provided request from the BAM Committee to approve the RubinBrown proposal for audit services for 2024-2026. Based on a previous recommendation from the BAM Committee and direction from the Board, staff issued an RFP for audit services. The BAM committee reviewed the proposals and made a recommendation for Board approval the proposal from RubinBrown.

Dave Frank MOVED AND Jessica Sandgren SECONDED THE MOTION TO APPROVE THE AUDIT PROPOSAL AS PRESENTED. The motion passed unanimously.

Kevin Bommer noted the Budget, Audit and Management Committee must be reconstituted each year following the election of a new president. There are six members: the secretary/treasurer who chairs the committee, the vice president as a non-voting member, and four other Board members appointed by the president. Bommer requested that any Board members interested in serving on the committee should contact President Massey, who will make the appointments and announce the appointees at a later time. Allison Wright briefly described the future meeting schedule that are all conducted remotely.

General Counsel Robert Sheesley summarized the Amicus Participation Report and gave an update on initiatives that will or may appear on the November ballot. Bommer added the staff will make any recommendations for positions on initiatives to the Board at the September meeting.

Bommer gave a brief overview of the first half of 2024 reporting the state of the League is strong, staff is fantastic, and member involvement is high.

Proposed Board meeting dates were reviewed and Bommer summarized the current attendance policy for Board members.

Board members and staff were asked to meet in front of the convention center for a photo with National League of Cities staff as part of NLC's 100th Anniversary celebration.

President Massey adjourned the meeting at 4:57 pm.

Respectfully submitted,

Laura Weinberg
Secretary/Treasurer