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To: Executive Board  
From: Kevin Bommer, Executive Director  
Date: April 18, 2024  
Subject: Agenda for April 26, 2024 Board Meeting

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**Attachments:**  
**Meeting Minutes from March 22, 2024; Addendum**  
**BAM Committee Report**  
**Legislative Update Memo**  
**Mamet Award Recipient Recommendations & Nomination Materials**  
**Spring District Meetings Update**  
**Board Retreat Facilitator Bio**  
**Draft Executive Director Succession Plan**

As previously announced, the CML Executive Board will meet **Friday, April 26, 2024, at 10:00 a.m.** This will be an in-person meeting with a virtual option available. If you are unable to attend this meeting, please contact Lara Larkin ([llarkin@cml.org](mailto:llarkin@cml.org)).

**Join Zoom Meeting:**

<https://us06web.zoom.us/j/4887683792?pwd=YVZ6TUlrejdVOVZ5TWxqTkNjY2RnQT09&omn=83706175052>

**Meeting ID: 488 768 3792**

**Passcode: 3EzAjv**

**AGENDA**

*\*Designates action item requiring a vote*

**10:00 a.m. Call to order, President Sandgren.**

**Establishment of a quorum.** (At least eight Board members must be present.)

**\*Approval of the attached March 22, 2024 minutes and addendum.**

**\*BAM Committee report.** CML's audit firm, RubinBrown LLP, will present an overview of the 2023 draft Financial Statements. The Board will discuss the 2023 audit reports and recommendations from the BAM Committee. The Board will receive a review of the 2025 dues schedule and projected 2025 budget, followed by consideration of the recommendation from BAM. (Secretary/Treasurer Hoffman, Allison Wright, attachment)

**\*Legislative update.** The advocacy team will report on the status of outstanding legislation and provide updates. The Board will be asked to affirm positions established on legislation in the session's final days. (Heather Stauffer, attachment)

**\*Sam Mamet Good Governance Award.** The Mamet Award Committee was chaired by Liz Hensley. One nominee is recommended for approval by the Board. (Liz Hensley, attachment).

**Spring District meetings.** Staff will provide an update on the Spring district meetings. (Karen Rosen, attachment)

**CML Executive Board Retreat.** Staff will provide updates and information about the Board Retreat scheduled from July 11-13 in Colorado Springs. Carryover Board members and those running for reelection are requested to block these dates on their calendars. (Kevin Bommer, attachment)

**\*Succession Plan Update.** The Board previously requested a succession plan policy for the Board to have for the executive director position. Staff will provide an update and seek approval or additional feedback. (Kevin Bommer, attachment)

**Other Business.**

**\*Adjournment.**

***Next Meeting Date (for new and returning Board members): Thursday, June 20, 2024 at the CML Annual Conference, immediately following the Annual Business Meeting.***