

**MINUTES**  
**CML Executive Board Meeting**  
**October 18, 2019, Denver, Colorado**

**Board members present:** President Liz Hensley, Mayor Pro Tem, Alamosa; Vice President Robert Widner, City Attorney, Centennial; Secretary/Treasurer Kathi Meyer, Council President Pro Tem, Steamboat Springs; Past President Wade Troxell, Mayor, Fort Collins; Larry Atencio, Council Member, Pueblo; Kendra Black, Council Member, Denver; Cathie Brunnick, Mayor Pro Tem, Lone Tree; Barbara Bynum, Mayor Pro Tem, Montrose; Greg Caton, City Manager, Grand Junction; Sharon Craig, Trustee, Ignacio; A.J. Euckert, City Manager, Dacono; Dale Hall, Council Member, Greeley; Kathy Hodgson, City Manager, Lakewood; John Kettling, Trustee, Deer Trail; Carlos López, Council Member, Trinidad; Kristie Melendez, Mayor, Windsor; Christian Morgan, Town Manager, Kersey; Jessica Sandgren, Council Member, Thornton; Russell Stewart, Mayor, Cherry Hills Village.

**Board members absent:** Ashley McMurray, Mayor Pro Tem, Hayden; Bob Roth, Mayor Pro Tem, Aurora.

**Guests present:** Meghan, Kyle and Jack Dollar.

**CML Staff members present:** Kevin Bommer, Executive Director; David Broadwell, General Counsel; Morgan Cullen, Legislative and Policy Advocate; Brandy DeLange, Legislative and Policy Advocate; Heather Stauffer, Legislative and Policy Advocate; Sarah Werner, Engagement and Communications Manager; Laurel Witt, Staff Attorney; Allison Wright, Finance & Administration Manager; Dianne Backhus, Executive Assistant.

The meeting was called to order by President Hensley at 10:00 AM. Attendance was taken and a quorum was established.

Prior to business, President Hensley requested that the agenda be amended. Due to this October meeting being earlier than usual, the quarterly financial report is not yet complete and will be removed from the agenda. In its place, a proposed rewrite of Board Roles and Responsibilities was added to today's agenda, to be inserted after the Executive Director report.

Jessica Sandgren moved and Kathy Hodgson seconded THAT THE MINUTES FROM SEPTEMBER 20, 2019 BE APPROVED. The motion passed unanimously.

Executive Director Kevin Bommer led a discussion on the recommendations of the Policy Committee that met on October 11, 2019. Procedures allow any member(s) to submit requests for legislation prior to the first Policy Committee meeting in October each year. This year there were two submissions. Heather Stauffer explained the request proposed by the Municipal Clerks Association to simplify certain ballot procedures for elections conducted by municipalities and to align language and timing with Title 31. Kevin spoke about a request initiated by CML Staff to clarify inclusionary zoning for new rental housing, allowing local government to have more options in this area. The Policy Committee recommended supporting both of these proposals for legislation.

Other action items from the Policy Committee were clarified by staff and discussed by Board members. The County Clerks Association is proposing legislation to align language used in Title 31 and Title 1 regarding recall elections. Kevin explained a proposal from the interim Pension Reform Commission that includes items requested by the Fire and Police Pension Association Board. Some of the items are necessary for maintaining funding, but others will significantly affect municipalities' employer contribution rates. Staff plans to support any legislation allowing local prohibitions on single use plastics. A proposal is being drafted to introduce a beverage container deposit bill to help encourage recycling. CML is concerned that this may undermine existing local recycling arrangements, causing duplication of efforts and increased costs. The American Planning Association will again introduce legislation encouraging municipalities to address water conservation in their comprehensive plans. However, CML will oppose any language that would make such provisions in local plans binding on Colorado's municipalities.

Jessica Sandgren informed the Board of a reference she came across on the RTD website. In an upcoming RTD agenda item regarding self-collection of taxes, RTD made a statement about CML's position on the subject. Kevin

assured the Board that no CML position statement has been requested or released within recent history, and he will take action to contact RTD for clarification.

Kevin gave a brief update on the two ballot initiatives. There has essentially been no change since last month's update. The Board discussed television ad campaigns and mailings they have seen, mostly referencing Proposition CC to this point.

In his Executive Director's report, Kevin encouraged Board members and CML staff to persist in developing relationships with various groups throughout the state. ListServ continues to be a valuable tool for fostering growth, building strength, assisting with training and building relationships among the many who utilize it. ICMA (International City/County Management Association) meets next week, and Kevin is looking forward to good learning opportunities there. National League of Cities meets in November in San Antonio, and approximately 80 attendees will be from Colorado. Benjamin Huseman from Commerce City has removed his name from consideration for the 2020 NLC Executive Board and given his support to Mayor Stephanie Piko from Centennial. He will instead seek a position as Vice Chair of the Energy Committee.

The Board looked at the first draft of a new Board Governance document. Russell Stewart and Kendra Black worked together on creating this new document to expand upon and replace the Board Member Roles and Responsibilities sheet created in 2007. They sought input from Executive Board documents in several other states, drawing ideas and wording from Massachusetts, Maryland, Minnesota and Washington. Wade suggested that the focus be kept on values, and that this document should only include items not covered in CML By-Laws. Kevin will also take this to the CML staff for their input prior to the December Executive Board meeting.

At lunch the Board enjoyed a visit from Meghan, Kyle and Jack Dollar. Meghan expressed her appreciation to Kevin for keeping track of legislative issues in her absence, and introduced her new baby, Jack, to the Board and CML staff. She plans to return to her office in mid-November.

After lunch the Board went into Executive Session to discuss the Executive Director Performance Evaluation.

A MOTION FOR ADJOURNMENT was made and seconded. The motion passed unanimously, and the meeting adjourned at 1:45 PM.

Respectfully submitted,

Kathi Meyer  
Secretary/Treasurer